

June 2021 Issue

Sena's June Newsletter



Official Newsletter of Division 12

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Personal Message

Hi Everyone! My name is Sena Alenzi and I will be your Lieutenant Governor for the 2021-22 school year. I am a junior attending Dearborn High School who has been a part of Key Club since 9th grade. I'm also involved in many other clubs like NHS and student council. Please take the time to read over this newsletter as officers still have prominent roles during the summer. I am looking forward to working with you all this year to keep your Key Clubs organized and running!



OTC

The **Officer Training Conference (OTC)** is a very important training session for all Key Club officers. I plan to hold the conference **near the end of July**. PLEASE fill out this Google Form and let me know what date/time works best for you, it will be virtual.

<https://forms.gle/h5g2cfntEEKjPPxz6>



Forms

ERF Forms (Click Here For Link)

When new board members are elected, it is **mandatory** for a **secretary** to fill out an **ERF** (election report form). **Please fill this form out only after your new board is chosen for the 2021-22 school year.**

MRF Forms (Click Here For Link)

MRF's are forms filled out by secretaries **due July 1st** about club updates (takes no more than 15 mins).

TRF Forms (Click Here for Link)

TRF's are forms filled out by treasurers about club financial updates. **Forms are due July 1st** (takes no more than 15 mins).



Service Project Ideas

Free Rice ([link](#))

This project can be done virtually anywhere. Have your members answer trivia questions using the site to donate food to the less fortunate! Make sure to create a group for your club to track your process.



Host a Park Clean-Up

Help clean up your local park (following CDC guidelines).



ICON 2021

The International Convention for Key Club will run virtually from July 8-10. This is an amazing opportunity for new KC officers who don't know that much about Key Club. The conference will involve fun leadership workshops and the chances to win awesome prizes. Registration closes **JUNE 25!** The link is below, do not miss out on this opportunity!

[LINK TO REGISTER](#)



Upcoming Events

BULLETIN EDITORS AND WEBMASTERS:

Our district bulletin editor, Aiko, will be having a zoom call on **June 26th from 7-8** to get to know one another and go over your general duties.

Although your attendance isn't required, it is strongly recommended.

[Please register here!](#)

PRESIDENTS:

So far, I have been in contact with most clubs however if you have not spoken to me please reply to this email so we can have an **introductory phone call**.



District Board Apps

There are **committee chair, LTG, and Bulletin Editor positions** open on district board. There are 2 spots for committee chairs and LTG for Divisions 1,4,5,9, and 11. **Applications are due June 30th.** I highly encourage Key Clubbers in Division 12 to apply, click [here](#) for more info.



What I Need From You

1. **Fill out your ERFs!** (ONLY after elections have taken place at your school)
2. **Fill out your MRFs (secretaries) and TRFs (treasurers) **Due by July 1st****
3. **Fill out the Google Form** regarding your OTC meeting time preference
4. Stay tuned for an **Officer Training Meeting** in August
5. **Sign up for the Reminds** in my Linktree (link in next page)



Keeping In Touch

**Link to ALL Reminds/ERF/MRF/TRF
Forms:**

<https://linktr.ee/LTGDIV12>



@ltgdiv12



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